

Clingan's Trust

Code of Conduct

Clingan's Trust supports local children and young people with education and training. Beneficiaries and their families are almost exclusively from economically disadvantaged/vulnerable backgrounds.

Applicants provide information about their circumstances to facilitate the awarding of grants – for this reason we expect the Trustees and Clerk to maintain a high standard of conduct in order to:

- a) safeguard the well-being and protect the confidentiality of our beneficiaries and their families (Please refer to Childrens Safeguarding Policy and Adults Safeguarding Policy)**
- b) promote and uphold the good reputation of the Clingan's Trust – as a charity we believe that the principles set out by Lord Nolan in 'The 7 Principles of Public Life' apply equally well to our circumstances.**

For these reasons we ask you to sign the declaration below.

I agree to:

1. Work in accordance with the policies and procedures of the Clingan's Trust including;
 - a. Child Safeguarding
 - b. Adult Safeguarding
 - c. Privacy
 - d. Social Media
2. Maintain confidentiality in respect of the proceedings of the charity – this includes discussion at meetings, paperwork and communications. Where information is to be shared beyond the board of trustees/clerk it will fall into one or more of the following categories;
 - a. agreed and minuted at a meeting
 - b. specified within the policies and procedures of the charity
 - c. within Charity Commission guidance

- d. required to meet statutory obligations
3. Be aware of and work within Charity Commission guidance, for example “Charity trustee: what’s involved (CC3a)” <https://www.gov.uk/guidance/charity-trustee-whats-involved>.
 4. Be aware of and accept 'The 7 principles of public life', as set out by Lord Nolan <https://www.gov.uk/government/publications/the-7-principles-of-public-life> . The principles are selflessness, integrity, objectivity, accountability, openness, honesty and leadership.
 5. Seek advice from the chair or deputy chair if unclear about my duties or if I have a concern.
 6. Be prepared to act as a whistle blower by raising a concern about dangerous or illegal activity, or any wrong- doing within the trust. This includes concerns about another trustee, employee or volunteer. Guidance is available at <https://www.gov.uk/guidance/report-serious-wrongdoing-at-a-charity-as-a-worker-or-volunteer>
 7. Complete any training or development activities necessary to discharge my role.
 8. Declare to the chair or deputy chair, any changes to my personal circumstance which may influence my ability to carry out my duties in accordance with the requirements and expectations set out above.
 9. Submit a clear DBS check annually to the Chairman and Clerk.

Signed:

Date:

Name:

Trustees only

I declare that I meet the Charity Commission eligibility requirements to be a trustee – please refer to the following guidance <https://www.gov.uk/guidance/charity-trustee-whats-involved#before-you-start---make-sure-you-are-eligible>

Signed:

Date:

Name: